



ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD

***Immediately Following Scrutiny Committee on
FRIDAY, 11 MARCH 2016***

COMMITTEE ROOMS A/B - NEATH CIVIC CENTRE

PART 1

1. To agree the Chairperson for this Meeting
2. To receive any declarations of interests from Members
3. To receive the Minutes for the previous Economic and Community Regeneration Cabinet Board held on 29 January, 2016
(Pages 5 - 8)

To receive the Report of the Head of Corporate Strategy and Democratic Services

4. Fees and Charges 2016-17 (Pages 9 - 40)

To receive the Report of the Head of Participation

5. Quarter 3 Performance Monitoring, Education, Leisure and Lifelong Learning (Pages 41 - 50)

To receive the Joint Report of the Head of Planning and the Head of Property and Regeneration

6. Quarter 3 Performance Monitoring, Economic and Community Regeneration (Pages 51 - 64)

7. **To receive the Forward Work Programme 2015/16**
(Pages 65 - 66)
8. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Statutory Instrument 2001 No 2290 (as amended)

PART 2

9. Access to Meetings - to resolve to exclude the public for the following items pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290 and the relevant exempt paragraphs of Part 4 of Schedule 12A to the Local Government Act 1972.

To receive the Private Report of the Head of Participation

10. Quarter 3 Performance Review - Celtic Leisure
(Exempt under Paragraph 14) (Pages 67 - 70)

To receive the Private Report of the Head of Transformation

11. Margam Activities Centre
(Exempt under Paragraph 14) (Pages 71 - 76)

To receive the Private Joint Report of the Head of Property and Regeneration and the Head of South Wales Trunk Road Agency

12. Llandarcy House Renewal Lease
(Exempt under Paragraph 14) (Pages 77 - 80)

To receive the Private Joint Report of the Head of Property and Regeneration and the Head of Transformation

13. The Former YGG Cwmgors (Cwmgors Primary School),
Pontardawe
(Exempt under Paragraph 14) (Pages 81 - 86)

To receive the Private Report of the Head of Property and Regeneration

14. The Former Min Yr Afon Care Home, Cwmavon
(Exempt under Paragraph 14) (Pages 87 - 92)

15. The Former Port Talbot Local Day Service, Pen Y Cae Road, Port Talbot
(Exempt under Paragraph 14) (Pages 93 - 98)

S.Phillips
Chief Executive

Civic Centre
Port Talbot

Thursday, 3 March 2016

Cabinet Board Members:

Councillors: A.J.Taylor and M.L.James

Notes:

- (1) *If any Cabinet Board Member is unable to attend, any other Cabinet Member may substitute as a voting Member on the Committee. Members are asked to make these arrangements direct and then to advise the committee Section.*
- (2) *The views of the earlier Scrutiny Committee are to be taken into account in arriving at decisions (pre decision scrutiny process).*

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EXECUTIVE DECISION RECORD

CABINET BOARD - 29 JANUARY, 2016

ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD

Cabinet Board Members:

Councillors: A.J.Taylor (Chairperson) and M.L.James

Officers in Attendance:

S.Brennan and Mrs.T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.J.Taylor be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD HELD ON 4 DECEMBER, 2016**

Noted by the Committee.

3. **FORWARD WORK PROGRAMME 2015/16**

Decision:

That the Forward Work Programme be noted.

4. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

5. **CAEWERN UPPER CARE HOME**

Decision:

That the recommended offer received from Gwalia Housing for the purchase of the property formerly known as Caewern Upper Care Home, as detailed within the private circulated report, be approved.

Reason for Decision:

To enable the sale of surplus land and to attain a capital receipt.

Implementation of Decision:

The decision will be implemented after the three day call in period.

6. **COMMUNITY EMPLOYABILITY CENTRE**

Decision:

That the grant of a lease to NSA Afan of the new Community Employability Centre, Water Street, Port Talbot, on the terms detailed within the private circulated report, be approved.

Reason for Decision:

To allow the refurbished premises to be used for the benefit of the residents of Aberavon and Port Talbot.

Implementation of Decision:

The decision will be implemented after the three day call in period.

7. **FORMER DWR Y FELIN LOWER SCHOOL**

Decision:

That the sale of the former Dwr Y Felin Lower School site to Persimmon Homes, together with the right for Persimmon Homes to place attenuation apparatus under the Council's retained land, as detailed within the private circulated report, be approved.

Reason for Decision:

To enable the disposal of a surplus property and for the Council to attain a capital receipt.

Implementation of Decision:

The decision will be implemented after the three day call period.

8. **NPT SHOPMOBILITY**

Decision:

That the grant of a lease to NPT Shopmobility Ltd of the ground floor shop unit within the new Multi Storey Car Park, Neath, on the terms set out in the private circulated report, be approved.

Reason for Decision:

To allow the premises to be used for the welfare and wellbeing of disabled and elderly people in the Neath and surrounding areas.

Implementation of Decision:

The decision will be implemented after the three day call in period.

9. **PONTARDAWE ONE STOP SHOP**

Members were pleased to note that the currently empty building would be utilised in such a positive way, and wished to acknowledge the work of officers in securing the funding from Swansea University.

Decision:

That the grant of the agreement for lease and lease to Swansea University of part of the ground and the entirety of the first floor of the One Stop Shop Premises, Holly Street, Pontardawe, on the terms set out in the private circulated report, be agreed.

Reason for Decision:

To allow the premises to be developed as a Welsh Centre for the promotion of the Welsh language.

Implementation of Decision:

The decision will be implemented after the three day call in period.

10. **SENSE OF THE DRAGON FOOD FESTIVAL**

Cabinet Members requested that a feedback report be presented to the Scrutiny Committee and Cabinet Board from NSA Afan Officers, following the event.

Decisions:

1. That a one day Sense of the Dragon Food Festival at the Civic Centre Square, Port Talbot, organised by NSA Afan be approved, with the level of the fee to be determined by the Head of Property and Regeneration;
2. That a feedback report be brought back to a meeting of the Economic and Community Regeneration Scrutiny Committee and Cabinet Board from NSA Afan Officers, following the event.

Reason for Decisions:

To allow the event to proceed.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

CHAIRPERSON

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Economic and Community Regeneration Cabinet Board

11 March 2016

**Report of the Head of Corporate Strategy and
Democratic Services - K.Jones**

Matter for Information

Wards Affected: All

Fees and Charges 2016-17

Report Title:

Celtic Leisure; Margam Country Park; Margam Orangery; Library and Museum Services; Princess Royal Theatre; Pontardawe Arts Centre and Community Development.

Details of the above Fees and Charges taken by The Director of Education, Leisure and Lifelong Learning in consultation with the requisite Members for immediate implementation on 15 February 2016, is attached for Members' Information.

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Economic and Community Regeneration

Report of the Head of Participation – Mr. C.D. Millis

Matter for Decision

Wards Affected: All Wards

FEES AND CHARGES 2016-17

Purpose of the Report

1. To seek members approval of the agreed fees and charges for 2016 -17 in relation to:

Celtic Leisure (Concessionary and Passport to leisure only)

Margam Country Park

Margam Orangery

Libraries

Princess Royal Theatre

Pontardawe Arts Centres

Community Centres

Executive Summary

2. On 2nd February 2016 the Cabinet of Neath Port Talbot County Borough Council resolved that the setting of Executive fees and charges be delegated to the appropriate Corporate Director.

Background

3. In accordance with the decision of Cabinet the Corporate Director for Education, Leisure and Lifelong Learning has consulted with the Leader of the Council, the relevant Cabinet Member and Chair of the Economic and Community Regeneration Scrutiny Committee in determining the level of fees and charges.

Financial Impact

4. The increased fees and charges will assist the service area to meet their income targets within the forward financial plan.

Equality Impact Assessment

5. There are no equality impacts associated with this report, as the report is for information only.

Workforce Impacts

6. There are no workforce impacts associated with this report.

Legal Impacts

7. There are no legal impacts associated with this report.

Risk Management

8. There are no risk management issues associated with this report.

Consultation

9. There is no requirement under the Constitution for external consultation on this item.

Recommendations

That the fees and charges for the service areas below be approved, as contained in the appendices attached hereto.

Reasons for Proposed Decision

10. The increased fees and charges will assist the service areas in achieving their financial targets as detailed in the Forward Financial Plan.

Implementation of Decision

11. The decision is an urgent one for immediate implementation.
12. Appendices

Appendix 1 - Celtic Leisure Fees and Charges
(Concessionary & Passport to Leisure only)

Appendix 2 - Margam Country Park Fees and Charges

Appendix 3 - Margam Orangery Fees and Charges

Appendix 4 - Library and Museum Services Fees and Charges

Appendix 5 - Princess Royal Theatre Fees and Charges

Appendix 6 - Pontardawe Arts Centre Fees and Charges

Appendix 7 - Community Development Fees and Charges

List of Background Papers

13. None

Officer Contact

14. Mr. Paul Walker, Operations Coordinator, 01639 861107
p.walker@npt.gov.uk

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2016/17

**EXERCISE OF DELEGATED POWERS
SETTING OF FEES AND CHARGES – EXECUTIVE FUNCTIONS**

TO: DEMOCRATIC SERVICES SECTION

FROM: Aled Evans (CORPORATE DIRECTOR)

SUBJECT: Celtic Leisure

1. On **2nd February 2016** the Cabinet of Neath Port Talbot County Borough Council resolved that the setting of Executive fees and charges be delegated to the appropriate Corporate Director.
2. I confirm that I am the appropriate Corporate Director to determine fees and charges in respect of the subject matter which appears below.
3. In accordance with the decision of Cabinet I have consulted with the Leader of Council, the relevant Cabinet Member and Chair of the relevant Scrutiny Committee in determining the level of fees and charges in accordance with the policy parameters set out in paragraph 4 below, together with all other relevant factors.
4. I confirm that, in setting the fees and charges, I have considered whether they are sustainable in the future together with their social impact and effect on equality requirements. Where appropriate I attach a note detailing my consideration of these issues.
5. In exercise of my delegated power I now set the fees and charges in respect of the subject matter to apply during the financial year **2016/17** and for any subsequent financial year if it is an operational requirement that such fees need to be set in advance as set out in the attached papers.

Signed: *Aled Evans*
Corporate Director

Dated: *15.02.16*

CONSULTATION	SIGNATURE	DATE (please complete)
Leader	<i>A. H. Thomas</i>	<i>16.2.16</i>
Relevant Cabinet Member	<i>[Signature]</i>	
Relevant Scrutiny Chair	<i>[Signature]</i>	<i>19.2.16</i>

Description	Fees and Charges 2015/2016		Fees and Charges 2016/2017		Increase £		Increase%	
	Concession	PTL	Concession	PTL	Conc	PTL	Conc	PTL
HEALTH AND FITNESS								
Membership								
Membership Full per month	£ 29.50	£ 26.50	£ 29.50	£ 26.50	0.00	0.00	0%	0%
Membership Corp per month	£ -	£ -	£ -	£ -	0.00	0.00	0%	0%
Membership Joint per month	£ 63.00	£ 63.00	£ 63.00	£ 63.00	0.00	0.00	0%	0%
Membership Family per month	£ 79.00	£ 79.00	£ 79.00	£ 79.00	0.00	0.00	0%	0%
Child add on (per child)	£ 8.00	£ 8.00	£ 8.00	£ 8.00	0.00	0.00	0%	0%
Membership Full 1 Year	£ 385.00	£ 385.00	£ 385.00	£ 385.00	0.00	0.00	0%	0%
Membership Full 6 months	£ 200.00	£ 200.00	£ 200.00	£ 200.00	0.00	0.00	0%	0%
Junior Membership per month	£ 15.50	£ 15.50	£ 15.50	£ 15.50	0.00	0.00	0%	0%
Bowls Direct Debit	£ 22.00	£ 22.00	£ 22.00	£ 22.00	0.00	0.00	0%	0%
Pay and Play								
Junior Activity P & P	£ 3.60	£ 3.60	£ 3.70	£ 3.70	0.10	0.10	3%	3%
Gym Pay and Play	£ 4.85	£ 4.40	£ 4.85	£ 4.40	0.00	0.00	0%	0%
Induction	£ 10.00	£ 9.50	£ 10.00	£ 9.50	0.00	0.00	0%	0%
Health Suite	£ 4.90	£ 4.50	£ 4.90	£ 4.50	0.00	0.00	0%	0%
Wellness Key (NLC)	£ 10.00	£ 10.00	£ 10.00	£ 10.00	0.00	0.00	0%	0%
Instructed Classes Pay and Play								
Dry Exercise Class 30 Mins	£ 2.05	£ 1.60	£ 2.05	£ 1.60	0.00	0.00	0%	0%
Dry Exercise Class 45 Mins	£ 3.30	£ 2.85	£ 3.30	£ 2.85	0.00	0.00	0%	0%
Dry Exercise Class 60 Mins	£ 4.00	£ 3.00	£ 4.00	£ 3.00	0.00	0.00	0%	0%
Dry Exercise Class 90 Mins	£ 4.90	£ 4.00	£ 4.90	£ 4.00	0.00	0.00	0%	0%
Dry Exercise Class 2 hrs	£ 5.10	£ -	£ 5.10	£ -	0.00	0.00	0%	0%
Yoga 90 Mins	£ 4.75	£ 3.75	£ 4.75	£ 3.75	0.00	0.00	0%	0%
Yoga 60 Mins	£ 4.60	£ 3.60	£ 4.60	£ 3.60	0.00	0.00	0%	0%
Wet Exercise Class 45 Mins	£ 3.30	£ 2.90	£ 3.30	£ 2.90	0.00	0.00	0%	0%
Wet Exercise Class 60 Mins	£ 4.00	£ 3.00	£ 4.00	£ 3.00	0.00	0.00	0%	0%
Aqua Fitness	£ 3.80	£ 2.80	£ 3.80	£ 2.80	0.00	0.00	0%	0%
Celtic Dolphins & Swimming Lessons								
Baby Dolphins per month	£ 22.00	£ 22.00	£ 22.00	£ 22.00	0.00	0.00	0%	0%
Aqua Academy per month	£ 22.00	£ 22.00	£ 22.00	£ 22.00	0.00	0.00	0%	0%
Aqua Academy 6 Month	£ 132.00	£ 132.00	£ 132.00	£ 132.00	0.00	0.00	0%	0%
Aqua Academy 12 Month	£ 264.00	£ 264.00	£ 264.00	£ 264.00	0.00	0.00	0%	0%
Dolphins Fitness per month	£ 28.00	£ 28.00	£ 28.00	£ 28.00	0.00	0.00	0%	0%
Dolphins Comp 1 per month	£ 35.00	£ 35.00	£ 35.00	£ 35.00	0.00	0.00	0%	0%
Dolphins Comp 2 per month	£ 35.00	£ 35.00	£ 35.00	£ 35.00	0.00	0.00	0%	0%
Dolph Dev Squad 1 per month	£ 28.00	£ 28.00	£ 28.00	£ 28.00	0.00	0.00	0%	0%
Dolph Dev Squad 2 per month	£ 28.00	£ 28.00	£ 28.00	£ 28.00	0.00	0.00	0%	0%
One To One Swim (based on 5)	£ 81.00	£ 81.00	£ 81.00	£ 81.00	0.00	0.00	0%	0%
Adult Aqua Academy per month	£ 28.00	£ 28.00	£ 28.00	£ 28.00	0.00	0.00	0%	0%
Crash Course 1-2-1 5 Day 1/2 hour (PSP only)	£ 51.50	£ 51.50	£ 51.50	£ 51.50	0.00	0.00	0%	0%
All Swimming Pools								
Family Swim	£ 9.70	£ 9.70	£ 10.00	£ 10.00	0.30	0.30	3%	3%
Swim	Over 60 and Under 4 free	£ 4.00	Over 60 and Under 4 free	£ 4.00				
Swim Under 16	£ 2.40	£ -	£ 2.40	£ -	0.00	0.00	0%	0%
EMS Card Charge (NLC)	£ 24.50	£ 24.50	£ 25.30	£ 25.30	0.80	0.80	3%	3%
10 Session Swim Card (PSP)	£ 25.20	£ 25.20	£ 26.00	£ 26.00	0.80	0.80	3%	3%
DRY SIDE ACTIVITIES								
Raquet Sports								
Badminton 55 Mins	£ 7.10	£ 7.10	£ 7.10	£ 7.10	0.00	0.00	0%	0%
Winter Badminton 55 Mins	£ 5.00	£ 5.00	£ 5.00	£ 5.00	0.00	0.00	0%	0%
Squash 45 Mins	£ 7.00	£ 7.00	£ 7.00	£ 7.00	0.00	0.00	0%	0%
Squash 1/2 Court	£ 3.50	£ 3.50	£ 3.50	£ 3.50	0.00	0.00	0%	0%
Table Tennis 55 Mins	£ 6.90	£ 6.90	£ 6.90	£ 6.90	0.00	0.00	0%	0%
Tennis	£ 2.20	£ 2.20	£ 2.20	£ 2.20	0.00	0.00	0%	0%
School Holiday Programme								
School Holiday Prog Day	£ 13.50	£ 13.50	£ 13.50	£ 13.50	0.00	0.00	0%	0%
School Holiday Prog Week	£ 60.00	£ 60.00	£ 60.00	£ 60.00	0.00	0.00	0%	0%
Miscellaneous								
Shower	£ 2.65	£ 2.65	£ 2.65	£ 2.65	0.00	0.00	0%	0%
Indoor Bowls								
Indoor Bowls Roll Up 1 Hr (per person)	£ 2.00	£ 2.00	£ 2.00	£ 2.00	0.00	0.00	0%	0%
Indoor Bowls Roll Up 2 Hr (per person)	£ 3.60	£ 3.60	£ 3.60	£ 3.60	0.00	0.00	0%	0%
OUTDOOR ACTIVITIES								
Astroturf Band	£ 1.20	£ 1.20	£ 1.20	£ 1.20	0.00	0.00	0%	0%
Athletics Track 1 Hour per person	£ 3.90	£ 3.00	£ 3.90	£ 3.00	0.00	0.00	0%	0%
PARTIES								
Pool Parties								
NLC Pool Party	£ 102.00	£ 102.00	£ 105.00	£ 105.00	3.00	3.00	3%	3%
PSP Large Pool Party	£ 80.00	£ 80.00	£ 82.50	£ 82.50	2.50	2.50	3%	3%
PSP Paddlerz Party	£ 94.00	£ 94.00	£ 97.00	£ 97.00	3.00	3.00	3%	3%
PSP Pirate Party	£ 99.00	£ 99.00	£ 102.00	£ 102.00	3.00	3.00	3%	3%
PSP Small Pool Party	£ 68.00	£ 68.00	£ 70.00	£ 70.00	2.00	2.00	3%	3%
VON Pool Party	£ 97.00	£ 97.00	£ 100.00	£ 100.00	3.00	3.00	3%	3%
Alf Main Pool Party with inflatable	£ 102.00	£ 102.00	£ 105.00	£ 105.00	3.00	3.00	3%	3%
Alf Main Pool with out inflatable	£ 80.00	£ 80.00	£ 82.50	£ 82.50	2.50	2.50	3%	3%
Alf Small Pool Party	£ 68.00	£ 68.00	£ 70.00	£ 70.00	2.00	2.00	3%	3%
Alf Main Pool and small Pool Party	£ 150.00	£ 150.00	£ 154.50	£ 154.50	4.50	4.50	3%	3%
Hall Parties								
NSC Bouncy Castle Party	£ 94.00	£ 94.00	£ 97.00	£ 97.00	3.00	3.00	3%	3%
NSC Football/Netball Party	£ 78.00	£ 78.00	£ 80.50	£ 80.50	2.50	2.50	3%	3%
NSC Two Bouncy Castles Party	£ 140.00	£ 140.00	£ 144.50	£ 144.50	4.50	4.50	3%	3%
PLC Party 1 Hour Bronze	£ 98.50	£ 98.50	£ 101.50	£ 101.50	3.00	3.00	3%	3%
PLC Party 1 Hour Silver	£ 109.00	£ 109.00	£ 112.50	£ 112.50	3.50	3.50	3%	3%
PLC Party 1 Hour Gold	£ 130.00	£ 130.00	£ 134.00	£ 134.00	4.00	4.00	3%	3%
ALF Inflatable Party 1 hour	£ 94.00	£ 94.00	£ 97.00	£ 97.00	3.00	3.00	3%	3%
ALF Football Party 1 hour	£ 78.00	£ 78.00	£ 80.50	£ 80.50	2.50	2.50	3%	3%
Parties Room Hire								
ALF Party Tea room hire per hour	£ 15.00	£ 15.00	£ 15.00	£ 15.00	0.00	0.00	0%	0%

2016/17

**EXERCISE OF DELEGATED POWERS
SETTING OF FEES AND CHARGES – EXECUTIVE FUNCTIONS**

TO: DEMOCRATIC SERVICES SECTION

FROM: Aled Evans (CORPORATE DIRECTOR)

SUBJECT: Margam Country Park

1. On **2nd February 2016** the Cabinet of Neath Port Talbot County Borough Council resolved that the setting of Executive fees and charges be delegated to the appropriate Corporate Director.
2. I confirm that I am the appropriate Corporate Director to determine fees and charges in respect of the subject matter which appears below.
3. In accordance with the decision of Cabinet I have consulted with the Leader of Council, the relevant Cabinet Member and Chair of the relevant Scrutiny Committee in determining the level of fees and charges in accordance with the policy parameters set out in paragraph 4 below, together with all other relevant factors.
4. I confirm that, in setting the fees and charges, I have considered whether they are sustainable in the future together with their social impact and effect on equality requirements. Where appropriate I attach a note detailing my consideration of these issues.
5. In exercise of my delegated power I now set the fees and charges in respect of the subject matter to apply during the financial year **2016/17** and for any subsequent financial year if it is an operational requirement that such fees need to be set in advance as set out in the attached papers.

Signed: Aled Evans

Dated: 15.02.16

Corporate Director

CONSULTATION	SIGNATURE	DATE (please complete)
Leader	<u>A. H. Thomas</u>	<u>15.2.16</u>
Relevant Cabinet Member	<u>[Signature]</u>
Relevant Scrutiny Chair	<u>[Signature]</u>	<u>15.2.16</u>

Fees and Charges 2016 - 2017– Margam Park

	Charges 2015 / 2016	Proposed Charges 2016 / 2017
Car Parking		
Car	£4.70	£4.90
Coaches	£16.10	£16.90
Mini Buses	£8.15	£8.50
Season Tickets (Car)	£25.00	£26.00
Season Tickets NPT (Car)	£20.00	£21.00
Social Services Season Ticket	£25.00	£26.00
In House Bank Holiday Events		
Adult	£4.00-£9.00	£4.00-£9.00
Child/OAP	£3.00-£7.00	£3.00-£7.00
Family (2 +3)	£1.00 Cost of 2+2 less	Cost of 2+2 less £1.00
Narrow Gauge Railway		
One Way Journey		
Adult	£1.90	£2.00
Child/OAP	£1.00	£1.00
Family Pass (2 +2)	£4.80	£5.00
Caravans - per night	£8.80	£9.20
Camping - per night		
Adult	£5.00	£5.25
Child	£3.85	£4.00
Coarse Fishing - per day		
Adult	£6.50	£6.80
Child/OAP	£4.00	£4.20
Fishing Club Membership	£48.00	N/A
Annual Horse Training Permit		
Single Horse	52.50	55.00

Appendix 2

Proposed Fees and Charges 2016- 2017– Margam Park

	Proposed Charges 2015/ 2016	Proposed Charges 2016 / 2017
Hire of BBQ facility	£30.00	£30.00
Charity Walks/Mountain Bike Events		
less than 400 entrants per person	£2.20 plus staffing	£2.30 plus staffing
400-600 entrants per person	£2.20 plus staffing	£2.30 plus staffing
More than 600 entrants per person	£2.20 plus staffing	£2.30 plus staffing
Hire of Eastlodge Area		
Per day	£1,690	£1,775
Set up per day	£775	£813
Part use of Eastlodge Area (Scouts, Pony Clubs etc)	£200	£210
Motor Club Events		
Per day	£240	£252
Set up per day	£240	£252
Hire of Park		
major events, school holidays and bank hols	negotiable	negotiable
Per day (other times)	£2,920	£3,000
Set up per day	£1,575	£1,650
Additional costs eg staff and traffic management to be costed separately	At Cost	At Cost
Use of main lawns (self contained events)	£315	£500
Use of New Pond		
Hire charge	£47	£50

Per person	£2.20	£2.30

Appendix 2

Proposed Fees and Charges 2015 - 2016– Margam Park

	Charges 2015 / 2016	Proposed Charges 2016 / 2017
Use of Castle	£525 Plus staff costs	£550 Plus staff costs
Paranormal Nights	£525 including night security staff	£550 including night security staff
Filming per day	£945 plus any staffing costs	£990 plus any staffing costs
Set up day for filming	£465	£485
Use of park for photographs (per day)	£78	£82
Use of park for hot air balloon landings	£110	£115
Use of park for helicopter landings	£185	£195
Use of Education Centre Meeting Rooms by NPTCBC	Nil	Nil
Use of Education Centre Meeting Rooms	£130	£130
Use of Education Centre Meeting Rooms by Service Area	Nil	Nil
Use of castle by NPTCBC	£170	£180

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2016/17

**EXERCISE OF DELEGATED POWERS
SETTING OF FEES AND CHARGES – EXECUTIVE FUNCTIONS**

TO: DEMOCRATIC SERVICES SECTION

FROM Aled Evans (CORPORATE DIRECTOR)

SUBJECT Margam Orangery

1. On 2nd February 2016 the Cabinet of Neath Port Talbot County Borough Council resolved that the setting of Executive fees and charges be delegated to the appropriate Corporate Director.
2. I confirm that I am the appropriate Corporate Director to determine fees and charges in respect of the subject matter which appears below.
3. In accordance with the decision of Cabinet I have consulted with the Leader of Council, the relevant Cabinet Member and Chair of the relevant Scrutiny Committee in determining the level of fees and charges in accordance with the policy parameters set out in paragraph 4 below, together with all other relevant factors.
4. I confirm that, in setting the fees and charges, I have considered whether they are sustainable in the future together with their social impact and effect on equality requirements. Where appropriate I attach a note detailing my consideration of these issues.
5. In exercise of my delegated power I now set the fees and charges in respect of the subject matter to apply during the financial year **2016/17** and for any subsequent financial year if it is an operational requirement that such fees need to be set in advance as set out in the attached papers.

Signed: Aled Evans
Corporate Director

Dated: 15.02.16

CONSULTATION

SIGNATURE

DATE (please complete)

Leader

A. H. Thomas

16.2.16

Relevant Cabinet Member

[Signature]

.....

Relevant Scrutiny Chair

[Signature]

19.2.16

Proposed Orangery Hire	2016.17	Friday Saturdays & Sunday	Monday to Thursday	Winter Offer Nov - Feb
Wedding				
Weddings Exclusive Hire	£1,125.00	£625.00	£625.00	£625.00
Civil Wedding Only (Grove)	By Request	£500.00	£500.00	£500.00
Weddings (No Venue Catering)	Not Available	Monday to Wednesday	£2,100.00	£2,100.00
Orangery Hire				
Evening / Day Function	£750.00	£315.00	£315.00	£315.00
Charity Evening Functions	£500.00	£315.00	£315.00	£315.00
Funeral Tea (9-5)	On Requests Sat and Sun	£110.00		
Business				
Conference/ Meeting 9-5	Fridays on Request	£315.00		
West Pavilion (30) 9-5	Fridays on Request	£150.00		
Exhibitions	£1,125.00	£1,125.00		
Set up/down	£500.00	£315.00		
Internal Weekend	£315.00	N/A		
Internal Day Monday to Friday	£200.00	£200.00		

		2015.16	
2014.15		Friday Saturdays & Sunday	Monday to Thursday
			Winter Offer Nov - Feb
£1,070.00	All days	£1,070.00	£570.00
£715.00	Mon to Thursday	By Request	£500.00
			Monday to Wednesday
New		Not Available	£1,070.00
£1,070.00	All days	£750.00	£300.00
£445.00	All days	£500.00	£300.00
£85.00		By Request	£100.00
£890.00		Fridays on Request	£300.00
New		Fridays on Request	£140.00
£1,430.00	All days	£1,070.00	£1,070.00
£590.00	All days	£500.00	£300.00
£180.00	All days	£300.00	£190.00
£180.00	All days	£300.00	£190.00

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2016/17

**EXERCISE OF DELEGATED POWERS
SETTING OF FEES AND CHARGES – EXECUTIVE FUNCTIONS**

TO: DEMOCRATIC SERVICES SECTION

FROM: Aled Evans (CORPORATE DIRECTOR)

SUBJECT: Library and Museum Services

1. On **2nd February 2016** the Cabinet of Neath Port Talbot County Borough Council resolved that the setting of Executive fees and charges be delegated to the appropriate Corporate Director.
2. I confirm that I am the appropriate Corporate Director to determine fees and charges in respect of the subject matter which appears below.
3. In accordance with the decision of Cabinet I have consulted with the Leader of Council, the relevant Cabinet Member and Chair of the relevant Scrutiny Committee in determining the level of fees and charges in accordance with the policy parameters set out in paragraph 4 below, together with all other relevant factors.
4. I confirm that, in setting the fees and charges, I have considered whether they are sustainable in the future together with their social impact and effect on equality requirements. Where appropriate I attach a note detailing my consideration of these issues.
5. In exercise of my delegated power I now set the fees and charges in respect of the subject matter to apply during the financial year **2016/17** and for any subsequent financial year if it is an operational requirement that such fees need to be set in advance as set out in the attached papers.

Signed: Aled Evans
Corporate Director

Dated: 15.02.16

CONSULTATION	SIGNATURE	DATE (please complete)
Leader	<u>A. Evans</u>	<u>15.2.16</u>
Relevant Cabinet Member	<u>[Signature]</u>
Relevant Scrutiny Chair	<u>[Signature]</u>	<u>10.2.16</u>

Appendix

Proposed Fees and Charges 2016 - 2017– Libraries

	Proposed Charges 2016/17		Charges 2015/16	
	Standard	Concession	Standard	Concession
10 books for three weeks				
No Charge for loan				
Books kept beyond date of return per day	£0.15	Senior Citizens £0.10	£0.14	Senior Citizens £0.07
Junior Ticket Overdue	No Charge		No Charge	
Spoken word, 3 items for 3 weeks	£0.75		£0.75	
Sight impaired	No Charge		No Charge	
Junior	No Charge		No Charge	
DVD'S 3 items per week				
Adult	£2.00		£2.00	
Junior	£1.00		£1.00	
Boxed Set (2 week loan)	£4.00			
Photocopying black and white per sheet				
A4	£0.12		£0.10	
A3	£0.20		£0.20	
Photocopying colour per sheet				
A4	£0.70		£0.60	
A3	£1.00		£1.00	

Proposed Fees and Charges 2016/17– Libraries

	Proposed Charges 2016 / 2017		Charges 2015 / 2016	
	Standard	Concession	Standard	Concession
Reader – Printer	£0.40		£0.40	
Computing printing per sheet				
Black and white	£0.12		£0.10	
Colour	£0.70		£0.60	
Reservations				
Stock held within County Borough / Welsh Libraries	No charge		No charge	
Stock obtained outside Wales (Inter library Loan)	£3.50		£3.00	
Junior reservations	No Charge		No Charge	
Music Library				
CD's per item	£0.75		£0.75	
Fax Facilities				
Within UK 1 st sheet	£1.00		£1.00	
Additional sheets	£0.20		£0.20	
Outside UK 1 st sheet	£2.00		£2.00	
Succeeding sheets	£1.00		£1.00	
Incoming messages 1 st sheet	£0.50		£0.50	
Additional sheets	£0.10		£0.10	
Replacement ticket – Per ticket Adult	£1.00		£1.00	
Replacement ticket – Per ticket Child	£0.50		£0.50	
Room Hire – per hour	£8.00		£7.50	
Exhibition Space	To be negotiated with exhibitor		To be negotiated with exhibitor	
Local History enquiries	£5.00 per half hour		£5.00 per half hour	

Proposed Fees and Charges 2016/17– Libraries

	Proposed Charges 2016 / 2017		Charges 2015 / 2016	
	Standard	Concession	Standard	Concession
Book Sales:				
Adult Non Fiction	£0.80		£0.80	
Adult Fiction	£0.50		£0.50	
Miles & Boon Romances	£0.25		£0.25	
Junior Books	£0.30		£0.30	
CD's	£0.50		£0.50	
DVD	£0.60		£0.60	
Reference Books	Individually priced		Individually priced	

2016/17

**EXERCISE OF DELEGATED POWERS
SETTING OF FEES AND CHARGES – EXECUTIVE FUNCTIONS**

TO: DEMOCRATIC SERVICES SECTION

FROM: Aled Evans (CORPORATE DIRECTOR)

SUBJECT: Princess Royal Theatre

1. On 2nd February 2016 the Cabinet of Neath Port Talbot County Borough Council resolved that the setting of Executive fees and charges be delegated to the appropriate Corporate Director.
2. I confirm that I am the appropriate Corporate Director to determine fees and charges in respect of the subject matter which appears below.
3. In accordance with the decision of Cabinet I have consulted with the Leader of Council, the relevant Cabinet Member and Chair of the relevant Scrutiny Committee in determining the level of fees and charges in accordance with the policy parameters set out in paragraph 4 below, together with all other relevant factors.
4. I confirm that, in setting the fees and charges, I have considered whether they are sustainable in the future together with their social impact and effect on equality requirements. Where appropriate I attach a note detailing my consideration of these issues.
5. In exercise of my delegated power I now set the fees and charges in respect of the subject matter to apply during the financial year 2016/17 and for any subsequent financial year if it is an operational requirement that such fees need to be set in advance as set out in the attached papers.

Signed: Aled Evans
Corporate Director

Dated: 15.02.16

CONSULTATION	SIGNATURE	DATE (please complete)
Leader	<u>A. Thomas</u>	<u>16.2.16</u>
Relevant Cabinet Member	<u>[Signature]</u>
Relevant Scrutiny Chair	<u>[Signature]</u>	<u>19.2.16</u>

The Princess Royal Theatre Fees and Charges 2016 & 2017			
Theatre Production Including House PA, House Lighting, Box Office Services & Room Hire up to 8 hours per day	Current 2015/16	Percentage increase	2016/17
One performance Monday - Sunday			
Up to 200	£700.00 + VAT	3%	£720.00 + VAT
Up to 300	£795.00 + VAT	3%	£820.00 + VAT
Up to 400	£865.00 + VAT	3%	£890.00 + VAT
Up to 500	£920.00 + VAT	3%	£950.00 + VAT
Up to 600	£980.00 + VAT	3%	£1010.00 + VAT
Up to 700	£1,040.00 + VAT	3%	£1070.00 + VAT
Up to 800	£1,095.00 + VAT	3%	£1130.00 + VAT
Theatre Production Including House PA, House Lighting, Box Office Services & Room Hire up to 37 hours per week			
Weekly Hire			
Up to 200	£1,710.00 + VAT	3%	£1760.00 + VAT
Up to 300	£1,975.00 + VAT	3%	£2035.00 + VAT
Up to 400	£2,295.00 + VAT	3%	£2365.00 + VAT
Up to 500	£2,410.00 + VAT	3%	£2480.00 + VAT
Up to 600	£2,820.00 + VAT	3%	£2905.00 + VAT
Up to 700	£3,090.00 + VAT	3%	£3185.00 + VAT
Up to 800	£3,345.00 + VAT	3%	£3445.00 + VAT
Theatre Technician			
Per Hour			
Mon – Fri	£20.00 + VAT		
Saturday	£30.00 + VAT		
Sunday	£30.00 + VAT		
Theatre Steward			
Per Hour			
Audience up to 200 – 2 stewards			
Audience up to 300 – 3 stewards			
Audience over 400 – 4 stewards			
Mon – Fri	£15.00 + VAT		
Saturday	£22.00 + VAT		
Sunday	£22.00 + VAT		
Conference & Events Hire			
Per Hour	£75.00		
Meeting Rooms			
Per Hour			
Bar or Foyer	£15.00		

Equipment Hire			
LCD projector hire			
Internal and schools per day	£50.00		
Internal and schools per week	£150.00		
External per day	£100.00 + VAT		
External per week	£300.00 + VAT		
Front & rear projector screen hire			
Internal and schools per day	£70.00		
Internal and schools per week	£210.00		
External per day	£100.00 + VAT		
External per week	£400.00 + VAT		
Lectern hire per day	£30.00 + VAT		
Other Costs			
Piano Tuning	£70.00 + VAT		
Inclusion in the brochure	£200.00 + VAT		
Orchestra Pit Princess Royal Theatre	£360.00 + VAT		
Black Stage Flooring	£150.00 + VAT		
Traffic Management fee for car park	£30.00 + VAT		
Commission taken on merchandise	10% or 20% if providing 1 staff member		
Performing Rights Society (PRS)	3% of net box office takings + VAT		
Corkage	£7.50 + VAT		
Booking Fee, per transaction	+ 7.5%		
Postage Fee	£1.00		
Ticket Exchange Fee, per transaction	£2.00		

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2016/17

**EXERCISE OF DELEGATED POWERS
SETTING OF FEES AND CHARGES – EXECUTIVE FUNCTIONS**

TO: DEMOCRATIC SERVICES SECTION

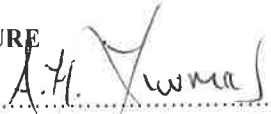
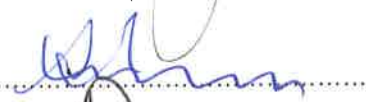
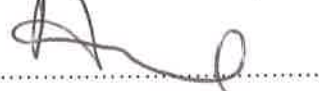
FROM: Aled Evans (CORPORATE DIRECTOR)

SUBJECT: Pontardawe Arts Centre

1. On 2nd February 2016 the Cabinet of Neath Port Talbot County Borough Council resolved that the setting of Executive fees and charges be delegated to the appropriate Corporate Director.
2. I confirm that I am the appropriate Corporate Director to determine fees and charges in respect of the subject matter which appears below.
3. In accordance with the decision of Cabinet I have consulted with the Leader of Council, the relevant Cabinet Member and Chair of the relevant Scrutiny Committee in determining the level of fees and charges in accordance with the policy parameters set out in paragraph 4 below, together with all other relevant factors.
4. I confirm that, in setting the fees and charges, I have considered whether they are sustainable in the future together with their social impact and effect on equality requirements. Where appropriate I attach a note detailing my consideration of these issues.
5. In exercise of my delegated power I now set the fees and charges in respect of the subject matter to apply during the financial year 2016/17 and for any subsequent financial year if it is an operational requirement that such fees need to be set in advance as set out in the attached papers.

Signed: 
Corporate Director

Dated: 15. 02. 16

CONSULTATION	SIGNATURE	DATE (please complete)
Leader		16. 2. 16
Relevant Cabinet Member		
Relevant Scrutiny Chair		19. 2. 16

Pontardawe Arts Centre Fees and Charges 2016/17		2016/17
Theatre Production Including House Sound, House Lighting, box office service		
One performance Monday - Sunday		
Up to 100		638.00+ VAT
Up to 200		757.00+ VAT
Up to 300		818.00+ VAT
Up to 400		915.00+ VAT
Up to 500		973.00+ VAT
Theatre Production Including House Sound, House Lighting, box office service		
Weekly Hire		
Up to 100		1230.00+ VAT
Up to 200		1758.00+ VAT+ VAT
Up to 300		2032.00+ VAT
Up to 400		2428.00+ VAT
Up to 500		2550.00+ VAT
Theatre Technician		
Per Hour		
Mon – Fri	£20.00 + VAT	
Saturday	£30.00 + VAT	
Sunday	£30.00 + VAT	
Theatre Steward		
Per Hour		
Audience up to 200 – 2 stewards		
Audience up to 300 – 3 stewards		
Audience over 400 – 4 stewards		
Mon – Fri	£15.00 + VAT	
Saturday	£22.00 + VAT	
Sunday	£22.00 + VAT	
Conference & Events Hire		
Per Hour	£75.00	
Meeting Rooms		
Per Hour		

Dance studio	£15.00	
Studio theatre		
Classes per hour	£25	
Classes per 8 hour day	£100	
Conference hire/performance hire per hour	£50	
Conference hire/performance hire per 8 hour day	£200	
Security for all parties	£120 + VAT	
LCD projector hire		
Internal and schools per day	£50.00	
Internal and schools per week	£150.00	
External per day	£100.00 + VAT	
External per week	£300.00 + VAT	
Front & rear projector screen hire		
Internal and schools per day	£70.00	
Internal and schools per week	£210.00	
External per day	£100.00 + VAT	
External per week	£400.00 + VAT	
Lectern hire per day	£30.00 + VAT	
Other Costs		
Piano Tuning	£70.00 + VAT	
Inclusion in the brochure	£200 + VAT	
Black Stage Flooring	£150.00 + VAT	
cinema party existing showing	£75	
Cinema party private showing	£140 + VAT	
Commission taken on merchandise	10%	
Performing Rights Society (PRS)	3% of net box office takings + VAT	
Corkage	£7.50 + VAT	
Ticket levy	7.5%	
Postage Fee	£1.00	
Ticket Exchange Fee, per transaction	£2.00	

No % increase in fees and charges.

Only difference will be the Technicians fees will not be included in the theatre production hire.

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2016/17

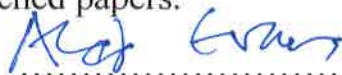
**EXERCISE OF DELEGATED POWERS
SETTING OF FEES AND CHARGES – EXECUTIVE FUNCTIONS**

TO: DEMOCRATIC SERVICES SECTION

FROM: Aled Evans (CORPORATE DIRECTOR)

SUBJECT: Community Development

1. On **2nd February 2016** the Cabinet of Neath Port Talbot County Borough Council resolved that the setting of Executive fees and charges be delegated to the appropriate Corporate Director.
2. I confirm that I am the appropriate Corporate Director to determine fees and charges in respect of the subject matter which appears below.
3. In accordance with the decision of Cabinet I have consulted with the Leader of Council, the relevant Cabinet Member and Chair of the relevant Scrutiny Committee in determining the level of fees and charges in accordance with the policy parameters set out in paragraph 4 below, together with all other relevant factors.
4. I confirm that, in setting the fees and charges, I have considered whether they are sustainable in the future together with their social impact and effect on equality requirements. Where appropriate I attach a note detailing my consideration of these issues.
5. In exercise of my delegated power I now set the fees and charges in respect of the subject matter to apply during the financial year **2016/17** and for any subsequent financial year if it is an operational requirement that such fees need to be set in advance as set out in the attached papers.

Signed: 
Corporate Director

Dated: 15.02.16

CONSULTATION	SIGNATURE	DATE (please complete)
Leader		<u>15.2.16</u>
Relevant Cabinet Member	
Relevant Scrutiny Chair		<u>19.2.16</u>

Proposed Fees and Charges 2016-2017

Community Development & Projects Section - Community Centres

	Charges 2015/2016		Proposed Charges 2016/2017	
	Standard		Standard	Weekend & Bank Holiday
Voluntary Organisations				
Large hall	£32.00 per session*		£35.00 per Session*	£42.50 per session*
Small Hall/Large Room	£19.00 per session*		£21.00 per session*	£25.50 per session*
Meeting Room	£15.00 per session*		£16.50 per session*	£20.00 per session*

* session – hire period up to 3 hours duration

Functions, parties and Commercial Organisation;				
Large Hall	£32.00 per hour		£35.00 per session*	£42.50 per session*
Small Hall/Large Room	£19.00 per hour		£21.00 per session*	£25.50 per session*
Meeting Room	£15.00 per hour		£16.50 per session*	£20.00 per session*
Birthday Parties	£32.00 per 3 hours		£35.00 per session*	£42.50 per session*
Computer/Construction/Hairdresser Suites	£46.00 per 3 hours		£50.50 per session*	£67.00 per session*
Yearly Leases - 10% increase is proposed due to increase in NNDR and Services, i.e. gas and electricity.				
Refreshments	£1.50 per person		£1.65 per person	£1.65 per person

10% yearly increase on hall hire session. PRS license costs to be an additional charge to the hall hire for user groups who play music.

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Economic and Community Regeneration Cabinet Board

11 March 2016

Report of the Head of Participation

- C.Millis

Matter for Monitoring

Wards Affected: All Wards

Quarterly Performance Management Data 2015-2016 – Quarter 3 Performance (1st April 2015 – 31st December 2015)

Purpose of the Report

To provide members with quarter 3 performance management data, complaints and compliments for the period 1st April 2015 to 31st December 2015 for Education, Leisure and Lifelong Learning Directorate. This will enable the ECR Cabinet Board to discharge their functions in relation to performance management.

Executive Summary

Summary of the Library Service including number of visitors, material issued and timescale for material issued.

Background

Quarterly Data for members to compare results/outcomes.

Financial Impact

The progress described in the quarterly report was delivered within reduced budgets.

Equality Impact Assessment

The Equality Act 2010 requires public bodies to “pay due regard to the need to:

- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- foster good relations between persons who share a relevant protected characteristics and persons who do not share it.”

As the focus of this report is to report progress and Neath Port Talbot schools produce an annual Strategic Equalities Plan there is no requirement to undertake an equality impact assessment.

Workforce Impacts

The progress described in the quarterly report was achieved against a backdrop of a reduced workforce alongside ongoing financial challenges.

Legal Impacts

This progress report is prepared under:

The Local Government (Wales) Measure 2009 and discharges the Council’s duties to “make arrangements to secure continuous improvement in the exercise of its functions”.

The Neath Port Talbot County Borough Council Constitution requires each cabinet committee to monitor quarterly budgets and performance in securing continuous improvement of all the functions within its purview.

Risk Management

NPTCBC have a legal duty under the The Local Government (Wales) Measure 2009 to make arrangements to secure continuous improvement.

Consultation

There is no requirement under the Constitution for external consultation on this item.

Recommendations

Members monitor performance contained within this report.

Reasons for Proposed Decision

Matters for monitoring. No decision required.

Implementation of Decision

Matters for monitoring. No decision required.

Appendices

Appendix 1 - Quarterly Performance Management Data 2015-2016

Appendix 2 - Compliments and Complaints 2015-2016

List of Background Papers

1. The Neath Port Talbot [Corporate Improvement Plan - 2015/2018](#) "Rising to the Challenge";
2. Monitoring Forms/spreadsheets
3. Welsh Government Statistical Releases

Officer Contact

Neal Place, Performance Management Officer.
E-mail n.place@npt.gov.uk. Tel. 01639 763619



Neath Port Talbot
Castell-nedd Port Talbot
County Borough Council Cyngor Bwrdeistref Sirol

Quarterly Performance Management Data 2015-2016 – Quarter 3
Performance (1st April 2015– 31st December 2015)

Report Contents:

Section 1: Key points.

Section 2: Quarterly Performance Management Data and performance key

Section 3: Compliments & Complaints Data

Section 1: Key points.

Libraries

There has been a slight increase (2.7%) in the number of people using Public Libraries during the year, in large part due to the extra work staff are doing to attract audiences to the venues for activities and events. The numbers attending events are up by 18%.

There has been a decrease in the materials issued (3.8%) which could be attributed to a cut in the mobile library service by one vehicle and an amendment of the remaining mobile service from a two weekly to a three weekly schedule.

There has been a decrease (5%) in reserved items supplied within 7 days, although this still meets the Welsh Government target. This fall can be attributed to a 50% cut in the bookfund, savings made at the ELRS (Education Library and Resource Service) resulting in libraries sharing a driver with schools and some stock situated at community libraries therefore less accessible.

Section 2: Quarterly Performance Management Data and Performance key

2015-2016 – Quarter 3 Performance (1st April 2015 – 31st December 2015)

Note: The following references are included in the table. Explanations for these are as follows:

(NSI) National Strategic Indicators (NSIs) - are used to measure the performance of local authorities at a national level and focus on key strategic priorities. Local authorities are under a legal duty to collect & report on these measures.

(PAM) Public Accountability Measures - consist of a small set of “outcome focussed” indicators, selected initially from within the existing Performance Measurement Framework. They will reflect those aspects of local authority work which local authorities agree are considered to be important in terms of public accountability. For example, recycling, educational attainment, sustainable development, etc. This information is required and reported nationally, validated, and published annually.

(SID) Service Improvement Data - can be used by local authority services and their regulators as they plan, deliver and improve services.

All Wales - The data shown in this column is the figure calculated using the base data supplied by all authorities for 2015/2016 i.e. an overall performance indicator value for Wales.

(L) Local Performance Indicator set by the Council.

	Performance Key
😊	Maximum Performance
↑	Performance has improved
↔	Performance has been maintained
v	Performance is within 5% of previous year's performance

↓	Performance has declined by 5% or more on previous year's performance - Where performance has declined by 5% or more for the period in comparison to the previous year, an explanation is provided directly below the relevant performance indicator.
—	No comparable data (data not suitable for comparison /no data available for comparison)
—	No All Wales data available for comparison.

Leisure and Libraries

No	PI Reference	PI Description	NPT Actual 2013/14	NPT Actual 2014/15	All Wales 2014/15	NPT Quarter 3 2014/15	NPT Quarter 3 2015/16	Direction of Improvement
Page 46	LCL/001(b) (NSI)	The number of people using Public Libraries during the year, per 1,000 population.	6,839 (958,162 visits)	5,709 (798,609 visits)	5.526 NPT 8th	4,238 (592,808 visits)	4,351 (611,325 visits)	↑
	2	LCL/004 (SID)	The number of library materials issued, during the year, per 1,000 population.	4,190 (587,079 issued)	3,219 (450,318 issued)		2,402 (336,106 issued)	2,311 (324,658 issued)
The decrease in issues can be attributed to a cut in the mobile library services by one vehicle and an amendment of the remaining service from a 2 weekly to a 3 weekly schedule.								
3	LCL/003 (SID)	The percentage of library material requests supplied within 7 calendar days.	83%	81%	69%	81%	76%	↓
	The fall can be attributed to a 50% cut in the bookfund, savings made at the ELRS resulting in libraries sharing a driver with schools and some stock situated at community libraries therefore less accessible.							

4	LCS/002(b) (NSI)	The number of visits to local authority sport and leisure centres during the year, per 1,000 population where the visitor will be participating in physical activity.	5,696 (798,044 visits)	5,775 (807,892 visits)	8,662 NPT 22nd	Reported Quarter 4	—
5	LCL/002a (SID)	The number of publicly accessible computers per 10,000 population.	8	6	9	Reported Annually	—
6	LCL/002b (SID)	The percentage of available computer hours, in use.	48%	46%	39%	Reported Annually	—



Section 3: Compliments and Complaints

2015-2016 – Quarter 3 (1st April 2015– 31th December 2015) – Cumulative data

	Performance Key
↑	Reduction in Complaints/ Increase in Compliments
↔	No change in the number of Complaints/Compliments
v	Increase in Complaints but within 5%/ Reduction in Compliments but within 5% of previous year.
↓	Increase in Complaints by 5% or more/ Reduction in Compliments by 5% or more of previous year.

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No	PI Description	Quarter 3 2014/15	Quarter 3 2015/16	Direction of Improvement
1	<u>Total Complaints - Stage 1</u>	4	544	↓
	a - Complaints - Stage 1 upheld	0	481	
	b -Complaints - Stage 1 <u>not</u> upheld	4	63	
	c -Complaints - Stage 1 partially upheld	0	0	

No	PI Description	Quarter 3 2014/15	Quarter 3 2015/16	Direction of Improvement
2	<u>Total Complaints - Stage 2</u>	4	1	↑
	a - Complaints - Stage 2 upheld	0	0	
	b - Complaints - Stage 2 <u>not</u> upheld	2	1	
	c- Complaints - Stage 2 partially upheld	2	0	
Page 49	<u>Total - Ombudsman investigations</u>	0	0	↔
	a - Complaints - Ombudsman investigations upheld	0	0	
	b - Complaints - Ombudsman investigations <u>not</u> upheld	0	0	
4	Number of compliments	0	3	↑
	<p><u>Summary</u></p> <p>Stage 1 complaints have risen considerably compared to 2014/15 mainly due to the “Super Hero” day at Margam Park. There have also been a handfull of complaints concerning other event days and the work undertaken at the Park.</p> <p>There has been one stage 2 complaints in 2015/16 (not upheld) compared to 4 in 2014/15. The complaint concerned the</p>			

issuing of a season ticket at Margam Park.

We have received three compliments in relation to events at Margam Park.

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Economic and Community Regeneration Cabinet Board

11 March 2016

JOINT REPORT OF THE HEAD OF PLANNING – N. PEARCE AND THE HEAD OF PROPERTY AND REGENERATION – S. BRENNAN

Matter for Monitoring

Wards Affected: ALL

ECONOMIC & COMMUNITY REGENERATION PERFORMANCE INDICATORS FOR QUARTER 3 OF 2015/16

- 1 Quarterly Performance Management Data 2015-2016 – Quarter 3 Performance (1st April 2015– 31st December 2015)

Purpose of the Report

- 2 To report quarter 3 performance management data for the period 1st April 2015 to 31st December 2015 for Environment. This will enable the Economic and Community Regeneration Cabinet Board and Scrutiny Members to discharge their functions in relation to performance management.

Executive Summary

- 3 In line with the Council's six improvement priorities embedded within the Corporate Improvement Plan, Environment scrutinise performance within Economic Development, Planning, Building Control and Asset Management. On the whole performance demonstrates improvement in line with what we planned to deliver, with statutory deadlines being met.

Background

4 The role of Scrutiny Committees was amended at the Annual Meeting of Council in May 2010 to reflect the changes introduced by the Local Government (Wales) Measure 2009; Environment will:

- Scrutinise the performance of all services and the extent to which services are continuously improving.
- Ensure performance measures are in place for each service and that the measures reflect what matters to local citizens.
- Promote innovation by challenging the status quo and encourage different ways of thinking and options for service delivery

Failure to produce a compliant report within the timescales can lead to non-compliance with our Constitution. Furthermore failure to have robust performance monitoring arrangements could result in poor performance going undetected.

Financial Impact

5 The performance described in the report is being delivered against a challenging financial background.

Equality Impact Assessment

6 None required.

Workforce Impacts

7 During 2014/15, the Environment Directorate saw a further downsizing of its workforce (by 114 employees) as it sought to deliver savings of £3.996 million in year.

Legal Impacts

8 This progress report is prepared under:

1. The Local Government (Wales) Measure 2009 and discharges the Council's duties to "make arrangements to secure continuous improvement in the exercise of its functions".

2. The Neath Port Talbot County Borough Council Constitution requires each cabinet committee to monitor quarterly budgets and performance in securing continuous improvement of all the functions within its purview.

Risk Management

- 9 Failure to produce a compliant report within the timescales can lead to non – compliance with our Constitution. Also failure to have robust performance monitoring arrangements could result in poor performance going undetected.

Consultation

- 10 No requirement to consult

Recommendations

- 11 Members monitor performance contained within this report.

Reasons for Proposed Decision

- 12 Matter for monitoring. No decision required.

Implementation of Decision

- 13 Matter for monitoring. No decision required.

Appendices

- 14 Appendix 1 - Quarterly Performance Management Data 2015-2016– Quarter 3 Performance (1st April 2015– 31st December 2015) – APPENDIX 1

List of Background Papers

- 15 The Neath Port Talbot [Corporate Improvement Plan - 2015/2018](#) “Rising to the Challenge”;

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**Quarterly Performance Management Data 2015-2016 – Quarter 3
Performance (1st April 2015– 31st December 2015)**

Report Contents:

Section 1: Key Points

Section 2: Quarterly Performance Management Data and Performance Key

Section 3: Compliments & Complaints Data

Section 1: Key Points

Economic Development

The Economic Development Team is continuing to receive a significant number of requests for support which are, in general, of a more positive nature than 12 months ago. In particular, the team is dealing with an increasing number of applications for funding to support plans to help them expand and grow and this is illustrated in the number of jobs created reported this quarter.

In light of the recent announcement of significant job losses at Tata, however, the team will need to spend time assisting those whose employment is at risk and providing support to Tata's supply chain.

In comparison to last year, there has been a decrease in the number of new business start-up enquiries. However, enquiries are now showing an increase as more people are exploring the possibilities of self-employment because of changes to the welfare system.

Planning

Planning performance has in the majority of categories either improved or remained consistent since the same quarter in 2014/15. There has been a small reduction in the overall time taken to both validate applications and to determine applications however this is as a consequence of a small number of applications where officers have experienced delays in obtaining satisfactory information which has in turn impacted upon the overall figures. Officers are currently in the process of re-visiting the systems thinking principles with a view to improving the quality and quantity of information submitted in support of applications. This should improve the end to end figures going forward.

In terms of the performance relating to major applications, whilst it is acknowledged that performance has slipped in this category from 23.8% to 11.76% it should be noted that we have determined a large number of applications during this quarter period, which is considerably more than other authorities which are similar in size and context to Neath Port Talbot.

On another positive note and whilst it isn't recorded overall within the KPIs, the total percentage of all applications determined within 8 weeks has increased from 75.7% in this quarter 2014/15 to 80% in the most recent quarter. This return will ensure that we are back in the top quartile of all 25 Local Planning Authorities in Wales having regard to overall performance.

Building Control

Although still of a high standard, it is regrettable that the section has to report a slight drop in the performance in relation to BCT004. This has been unavoidable due to staff having had to prioritise their workloads to accommodate the land mark projects. It must be emphasised however, that at no time have any statutory deadlines been missed. It is anticipated that as these projects are completed, performance in relation to BCT004 will again improve.

Asset Management

Local Authority buildings conditions and maintenance are annual indicators and will be reported during the quarter 4 period of 2015/16.

There is a new Indicator (CAM/037 - percentage change in the average Display Energy Certificate (DEC) score within local authority public

buildings over 1,000 square metres) which will be reported annually in the Quarter 4 report.

Section 2: Quarterly Performance Management Data and Performance Key

2015-2016 – Quarter 3 Performance (1st April 2015 – 31st December 2015)

Note: The following references are included in the table. Explanations for these are as follows:

(NSI) National Strategic Indicators (NSIs) - are used to measure the performance of local authorities at a national level and focus on key strategic priorities. Local authorities are under a legal duty to collect & report on these measures.

(PAM) Public Accountability Measures - consist of a small set of “outcome focussed” indicators, selected initially from within the existing Performance Measurement Framework. They will reflect those aspects of local authority work which local authorities agree are considered to be important in terms of public accountability. For example, recycling, educational attainment, sustainable development, etc. This information is required and reported nationally, validated, and published annually.

(SID) Service Improvement Data - can be used by local authority services and their regulators as they plan, deliver and improve services.

All Wales - The data shown in this column is the figure calculated using the base data supplied by all authorities for 2014/2015 i.e. an overall performance indicator value for Wales.


(L) Local Performance Indicator set by the Council.

	Performance Key
😊	Maximum Performance
↑	Performance has improved
↔	Performance has been maintained
v	Performance is within 5% of previous year's performance
↓	Performance has declined by 5% or more on previous year's performance - Where performance has declined by 5% or more for the period in comparison to the previous year, an explanation is provided directly below the relevant performance indicator.
—	No comparable data (data not suitable for comparison /no data available for comparison)
	No All Wales data available for comparison.

1. Planning and Regulatory Services – Planning

No	PI Reference	PI Description	NPT Actual 2013/14	NPT Actual 2014/15	All Wales 2013/14	NPT Quarter 3 2014/15	NPT Quarter 3 2015/16	Direction of Improvement
1	PLA/004c (SID)	The percentage of householder planning applications determined during the year within 8 weeks.	94%	87.4%	86.3%	88.1%	96.2%	↑
2	PLA/002 (SID)	The percentage of applications for development determined during the year that were approved.	95.5%	96.4%		96.5%	96.7%	↑
3	PLA/004d (SID)	The percentage of all other planning applications determined during the year within 8 weeks.	73.9%	79%	70.3%	79.2%	80.8%	↑
4	PLA/004b (SID)	The percentage of minor planning applications determined during the year within 8 weeks.	71.3%	63.5%	63.3%	61.9%	65.1%	↑
5	PLA/M001 (Local)	Average time taken from receipt of application to validation of application - days	30.1 days	30.6 days		30.52 days	31.6 days	v
6	PLA/M002 (Local)	Average time taken from receipt of application to date decision is issued - days	87.6 days	82.7 days		81.4 days	95.8 days	↓
	The increase is largely as a consequence of staff investing time contacting applicants to progress 'older' or 'stalled' applications to determination. This relates to PLA/M001 and PLA/M002							

1. Planning and Regulatory Services – Planning - continued

No	PI Reference	PI Description	NPT Actual 2013/14	NPT Actual 2014/15	All Wales 2014/15	NPT Quarter 3 2014/15	NPT Quarter 3 2015/16	Direction of Improvement
7	PLA/M004 (Local)	The percentage of major planning applications determined during the year within 8 weeks.	23.1%	30.4%		23.8%	11.76%	↓
	The percentage of major and minor applications determined within 8 weeks PLA/004 has dropped as a consequence of the complexity of the type of application determined and pressures on staff resources, but continues to be balanced by increase in performance for householder applications							
Page 60	PLA/006(b) (NSI)	The number of additional affordable housing units provided during the year as a percentage of all additional housing units provided during the year.	69%	42%	41% 	Reported Annually	—	

No	PI Reference	PI Description	NPT Actual 2013/14	NPT Actual 2014/15	All Wales 2014/15	NPT Quarter 3 2014/15	NPT Quarter 3 2015/16	Direction of Improvement
2. Planning and Regulatory Services – Building Control								
9	BCT/007 (SID)	The percentage of 'full plan' applications approved first time.	99%	96.6%		96.2%	98.75%	↑
10	BCT/004 (SID)	Percentage of Building Control 'full plan' applications checked within 15 working days during the year.	98.1%	100%		100%	95.86%	v
3. Economic Development								
109261	L(ED) 1 (Local)	Number of jobs created as a result of financial support by the Local Authority.	255	187		133.5	150	↑
	L(ED) 2 (Local)	Number of new business start-up enquiries assisted through Business Services	429	361		264	187	↓
	<p>The performance of this indicator has been affected by changes in the way Job Centre Plus refer clients to the Council's Enterprise Club. At present, new ways of working together are being discussed and additional sources for referrals are being developed. It is anticipated therefore, that the target set for 2015/16 will be achieved.</p>							
13	L(ED) 3 (Local)	Number of business enquiries resulting in advice, information or financial support being given to existing companies through Business Services.	682	686		554	435	↓
	<p>The Team deal with enquiries from existing businesses for support on a range of issues such as property, rates relief, local contract opportunities, tendering, events, etc. as well as referrals from other business support organisations who are often delivering Welsh Government contracts. Many of these contracts have now ended and new tenders for delivery are being put in place. Consequently, these changes have affected the number of referrals currently being received by the team. However, it is anticipated that many of these new contracts will be up and running by the new year and the targets set for 2015/16 will be met.</p>							

4. Corporate Health – Asset Management

No	PI Reference	PI Description	NPT Actual 2013/14	NPT Actual 2014/15	All Wales 2014/15	NPT Quarter 2 2014/15	NPT Quarter 2 2015/16	Direction of Improvement
14	CAM/001ai (SID)	The percentage of the gross internal area of the local authority's buildings in condition categories: A – Good	7.15%	7.21%	Data not available yet	Reported Annually		—
15	CAM/001aii (SID)	The percentage of the gross internal area of the local authority's buildings in condition categories: B – Satisfactory	41.17%	43.33 %				—
16	CAM/001aiii (SID)	The percentage of the gross internal area of the local authority's buildings in condition categories: C – Poor	42.23%	39.79%				—
17	CAM/001bi (SID)	The percentage of the total value of required maintenance for the local authority's buildings assigned to works of priority level: 1 – Urgent work	15.16%	15.11%				—
18	CAM/001bii (SID)	The percentage of the total value of required maintenance for the local authority's buildings assigned to works of priority level: 2 – Essential work	60.61%	56.72%				—
19	CAM/001biii (SID)	The percentage of the total value of required maintenance for the local authority's buildings assigned to works of priority level: 3 – Desirable work	24.23%	28.17%				—
20	CAM/001aiv (SID)	The percentage of the gross internal area of the local authority's buildings in condition categories: D – Bad	9.45%	9.67%				—
21	CAM/037 (PAM)	The percentage change in the average Display Energy Certificate (DEC) score within local authority public buildings over 1,000 square metres.	N/a New	N/a New	N/a New		—	

Section 3: Compliments and Complaints

2015/2016 – Quarter 3 (1st April 2015 – 31st December 2015) – Cumulative Data for ECR Board

	Performance Key
↑	Improvement : Reduction in Complaints/ Increase in Compliments
↔	No change in the number of Complaints/Compliments
v	Increase in Complaints but within 5%/ Reduction in Compliments but within 5% of previous year.
↓	Increase in Complaints by 5% or more/ Reduction in Compliments by 5% or more of previous year.

Page 63	PI Description	Quarter 3 2014/15	Quarter 3 2015/16	Direction of Improvement
1	<u>Total Complaints - Stage 1</u>	3	1	↑
	a - Complaints - Stage 1 upheld	0	0	
	b -Complaints - Stage 1 <u>not</u> upheld	3	1	
	c -Complaints - Stage 1 partially upheld	0	0	

No	PI Description	Quarter 3 2014/15	Quarter 3 2015/16	Direction of Improvement
2	<u>Total Complaints - Stage 2</u>	9	10	v
	a - Complaints - Stage 2 upheld	0	0	
	b - Complaints - Stage 2 <u>not</u> upheld	9	10	
	c- Complaints - Stage 2 partially upheld	0	0	
Page 64	<u>Total - Ombudsman investigations</u>	0	0	↔
	a - Complaints - Ombudsman investigations upheld	0	0	
	b - Complaints - Ombudsman investigations <u>not</u> upheld	0	0	
4	Number of Compliments	2	3	↑
<p>Stage 1 – There has been a reduction in the number of complaints received up to the 3rd quarter of 2015/16 when compared to 2014/15.</p> <p>Stage 2 – There has been a slight increase overall in the number of complaints received up to the 3rd quarter of 2015/16 in comparison to 2014/15.</p> <p>There has also been a slight increase in the number of compliments for quarter 3 2015/16</p>				

2015/2016 FORWARD WORK PLAN (DRAFT)

ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD

Meeting Date and Time	Agenda Items	Type (Decision, Monitor or Info)	Rotation (Topical, Annual, Biannual, Quarterly, Monthly)	Contact Officer/ Head of Service
22 nd Apr 16	<i>Environment</i>			
	Sale/Lease of Land Reports	Decision	As Needed	SB
	Property & Regeneration Business Plan 2016/17	Decision	Annual	SB
	Planning Business Plan 2016/17	Decision	Annual	NP
	Convergence Funding and European Funding Update	Info	Annual	SB
	Corporate Property Asset Management Plan	Info	Annual	SB
	Energy Performance Report	Info	Annual	SB

Economic and Community Regeneration Cabinet Board – Forward Work Programme

	<i>Education</i>			
	Community Development Delivery Plan	Decision	Topical	CM

Items to be programmed in:

Margam Park – Caravan Site

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